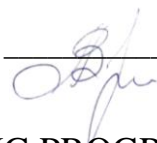


POLTAVA UNIVERSITY OF ECONOMICS AND TRADE
Educational and Scientific Institute of full-time education Educational and
Scientific Institute of correspondence and distance learning
Department of Law

APPROVED

Head of the department
prof. Halyna LAVRIK

"29"08 2023



WORKING PROGRAM

of the academic disciplin

"International standards of public administration and
European integration"

Educational program / specialization	"Public administration" <i>(name)</i>
Specialty	281 Public Administration <i>(code, specialty name)</i>
Branch of knowledge	28 Public Administration <i>(code, name of field of knowledge)</i>
Degree of higher education	Master <i>(bachelor, master, doctor of philosophy)</i>

The working program of the academic discipline "International standards of public administration and European integration" was approved and recommended for use in the educational process at the meeting of the Department of Legal Sciences.

Minutes of the meeting of the Department of Law from August 29, 2023


No. 1

POLTAVA – 2023

Compiler: Olena Yakubenko - candidate of historical sciences,
Associate Professor of the Department of Law of the Poltava
University of Economics and Trade

AGREED:

Guarantor of the educational and professional program "Public
management and administration"
second (master's) level of higher education
doctor of philosophy in the field of knowledge 28 public
management and administration, specialties 281 public management
and administration



Natalia Sokolovska

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Chapter 1. Description of the academic discipline

Table 1. Description of the study discipline "International standards of public administration and European integration" for students of the specialty 281m "Public management and administration" educational and professional program "Public administration" of the second (master's) level of higher education

Description of the academic discipline
Place in the structural and logical scheme of training: – prerequisites (academic disciplines that are basic for studying this academic discipline): – “Public management and administration” – Postrequisites (academic disciplines, the in-depth study of which is facilitated by this academic discipline) – «Theory and practice of the European Court of Human Rights»
The language of instruction is English.
Discipline status is mandatory.
Course/semester of studying the discipline – 1st year, 2nd semester.
Number of ECTS credits/number of modules – 3 ECTS credits / 2 modules.
Full-time education: number of hours: - total number: 1 semester - , 2 semester - 90.
- lectures: 1 semester - , 2 semester - 18.
- seminar classes: 1 semester - , 2 semester - 14.
- independent work: 1st semester - , 2nd semester - 58.
- type of final control: 1st semester - , 2nd semester - test.
Correspondence form of education: number of hours: - total number: 1 semester - , 2 semester - 90.
- lectures: 1 semester - , 2 semester - 4.
- practical (seminar) classes: 1 semester - , 2 semester - 4.
- independent work: 1st semester - , 2nd semester - 82.
- type of final control: 1st semester - , 2nd semester – test.

Chapter 2. List of competencies and program learning outcomes

The purpose of teaching the discipline "International standards of public administration and European integration" is the formation in students of modern managerial thinking and a system of special knowledge in the field of international and European experience of public administration, relevant competencies based on mastering basic theoretical principles and mastering the necessary practical skills, which allows to effectively perform this activity in the domestic economic and political environment.

The tasks of studying the academic discipline "International standards of public administration and European integration" are the assimilation of issues related to the acquisition of theoretical and applied knowledge about the organization of the introduction of international standards of public administration in Ukraine; assimilation of knowledge about the European experience of modernization and organization of power and international standards in this area; mastering the skills of logical, critical and systematic analysis of the practice of implementing the European integration policy in Ukraine; understanding of the legal and institutional aspects of the introduction of international and European standards.

Table 2. List of competencies and program learning outcomes

№ 3/п	Competencies that the student must master	Program results of learning
General competences		
1.	Ability to abstract thinking, analysis and synthesis (3K 01)	Implement effective management of innovations, resources, risks, projects, changes, quality, apply modern models, approaches and technologies, international experience in the design and reorganization of management and general organizational structures (PH06).
Special (professional, subject) competencies		
2.	Ability to organize the activities of	Solve complex tasks of public

№ 3/II	Competencies that the student must master	Program results of learning
	public administration bodies and other public organizations(CK 02);	administration, taking into account the requirements of the legislation, identify legal conflicts and problems, develop draft regulations to eliminate them(PH 02);
3.	Ability to determine indicators of sustainable development at the higher, central, regional, local and organizational levels(CK 04);	Be able to develop national / regional policy documents for the development of public administration, using a systematic analysis and integrated approach, as well as teamwork methods(PH 07);
4.	Ability to carry out scientific and research activities in the field of public administration and administration (CK 09);	Plan and carry out scientific and applied research in the field of public administration and administration, including analysis of issues, setting goals and objectives, selection and use of theoretical and empirical research methods, analysis of its results, formulation of sound conclusions(PH 12);
5.	Ability to make sound management decisions taking into account issues of European and Euro-Atlantic integration(CK 10).	Develop sound management decisions taking into account issues of European and Euro-Atlantic integration, take into account the objectives, existing legal, time and resource constraints, assess the political, social, economic and environmental consequences of solutions(PH 11).

Chapter 3. Program of the academic discipline

The program of the academic discipline "International standards of public administration and European integration" was approved and recommended for use in the educational process at the meeting of the Department of Law. Minutes of the meeting of the Department of Jurisprudence dated August 31, 2021, № 1

Program content of the academic discipline

Module 1

International standards of public administration and their implementation

Topic 1. Public administration and international standards

The concept of public administration ("public administration"). Approaches to the definition of public administration. Schools and theories of public administration. The influence of Woodrow Wilson on the formation and development of the theory of public administration. International standards of public administration at the universal and regional levels. The concept of "good governance". Principles of good management. United Nations Development Program and Democratic Governance. International Code of Conduct for Public Officials: United Nations General Assembly Resolution 51/59 of 12 December 1996. Introduction of principles and standards of good governance in the activities of public administration bodies in Ukraine.

The policy of European interaction and Euro-Atlantic cooperation. European integration: origins and impact on public administration. Political and legal aspect of European integration. Regulation of public administration in the European Communities and the European Union. Provisions of the founding treaties of the European Economic Community that had an impact on the regulation of public administration. Euro-Atlantic cooperation of Ukraine, Ukraine's approximation to the norms and standards of the North Atlantic Treaty Organization (NATO) and the impact of this process on the regulation of public administration.

Topic 2. Trends in modernization of public administration and institutional development of government

Public administration in Ukraine and its compliance with international standards. Problems and challenges of domestic public administration. Classical and political bureaucracy. Institutional development of government bodies and administrative reform. Current trends in the transformation of the public administration system. Ways to improve the state apparatus in Ukraine. Strategy of public administration reform in Ukraine for 2016–2020: order of the Cabinet of Ministers of Ukraine dated 24.06.2016 № 474-/. The principle of democratization and the development of transparency (openness) of government. Bureaucratic system of government and public management. "The world revolution in public administration and at the regional level. Donald Kettle's concept of "good governance", its six key features.

Topic 3. The role of regional and local governments in public administration

Regional and local government: concepts, concepts. Local authorities as subjects of public administration, types, sphere of activity and competence. Acts of bodies and officials of local authorities. Local self-government and its role in public administration. Acts of bodies and officials of local self-government. Provision of administrative services by local government and local government. International and European experience of regional and local government.

Topic 4. Quality management systems in public administration and their implementation

Quality management systems in public administration: concepts, types, principles, experience of application in foreign countries. ISO 9000 series quality system standards: ISO 9001: 2008, ISO 9000: 2005, ISO 9004: 2009 (ISO 9004: 2000) and ISO 19011: 2002.

Quality management system as a tool for improving the activities of public authorities and local governments. Implementation of the quality management system in public authorities and local self-government.

Domestic legislation on quality management systems in public administration.

Topic 5. Sustainable (balanced) development and public administration

The paradigm of sustainable development. The origins of the concept of sustainable development. Rio-92 Forum and its decisions. The pur-

pose and basic principles of the concept of sustainable development. United Nations Sustainable Development Goals 2016 - 2030.

Public administration in the implementation of sustainable (balanced) development policy at the regional and local levels. Directions for improving institutional policy, changing the role and functions of central executive bodies in the context of achieving sustainable development goals.

Module 2. European standards of public administration in the context of Ukraine's European integration

Topic 6. European governance standards as components of the European administrative space

European administrative space: principles and principles. Formation and development of European governance. Common European values: respect for human dignity, freedom, democracy, equality, the rule of law, respect for human rights, as well as pluralism, tolerance, solidarity and non-discrimination. European standards for the design of regulations.

White Paper on European Governance and the principles enshrined in it: openness, complicity, accountability, efficiency, communication. Common rules and principles of European administrative law, formed on the basis of decisions of the Court of Justice of the European Union (CJEU).

European Code of Good Administrative Behavior 2001 Model Code of Conduct for Civil Servants (Annex to Recommendation № R (2000) 10 of the Committee of Ministers of the Council of Europe on Codes of Conduct for Civil Servants of 11 May 2000).

Topic 7. Institutional support of European governance

Institutional support for European governance. Institutions of the European Union. "Legislative triangle" of the European Union: European Parliament, the EU Council, EU Commission. Structure and powers of the European Parliament. Structure and powers of the EU Council. Structure and powers of the EU Commission. European Council: structure and powers. European Central Bank: structure and powers. Court of Justice: composition, functions, powers. European Court of Auditors. Subsidiary bodies of the European Union: Economic and Social Committee, Committee of the Regions, etc. Decentralized agencies of the European Union.

The problem of "democracy deficit" in governance in the European Union. Remedies for overcoming the democratic deficit in the European Union.

Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making

EU policy on regional and local governments, their powers. The principle of subsidiarity in the European Union. The principle of proportionality in the European Union. Competence of regional and local authorities in the Member States of the European Union. European Parliament resolution on Community regional policy and the role of the regions of 18 November 1988. European Parliament resolution of 14 January 2003 on the role of regional and local authorities in European integration. Trends in regional and local governance in the European Union. Involvement of regional and local authorities in the development of European Union policy.

Topic 9. Organization of public service in the European Union

General approaches to the organization of public service in the European Union. Provisions of the founding treaties of the European Union on the organization of public service in the European Union. Principles of public administration in the European Union: rule of law, reliability, legal certainty, accountability and transparency, as well as sufficient organizational capacity and involvement of citizens in governance. Acquis communautaire (acquis) in the field of public service organization in the European Union.

Models of public service in EU member states: career, job. Service in EU institutions as a standard of experience and practice in the field of public service: equal opportunities policy, competitive selection. Work for a definite and indefinite period in the status of an employee of the European Union. Positions of employees in institutes and bodies of the European Union. Salaries of employees in the European Union, material incentives.

Topic 10. Development of relations between civil servants and citizens: standards of the European Union

Modernization of relations between civil servants and citizens in the European Union. Interaction between civil servants and citizens: awareness, consultations and active participation of citizens. Executive activity of civil servants: forms of interaction with citizens. Public opinion

about civil servants. Public opinion on governance with the participation of citizens. Perception of public opinion by civil servants. Interests of citizens / civil servants and corruption.

Topic 11. European Transparency Initiative and lobbying experience

Legal regulation of lobbying in the member states of the European Union. Lobbying as a form of activity in EU institutions. European Transparency Initiative. Involving citizens in lobbying in European governance. Open register as a stage of the lobbying process. Code of Conduct for Lobbyists: Proposals for Implementation in the European Union. Prospects for the settlement of lobbying in Ukraine, bills on lobbying.

Topic 12. European experience of standardization

Principles of the European standardization system: mutual recognition, the principle of non-discrimination, coherence, openness, transparency, etc. Institutional and regulatory support for the functioning of the European standardization system. European Committee for Standardization, European Committee for Standardization in Electrical Engineering and European Institute of Telecommunication Standards. Industry organizations and associations in the field of standardization in Europe, branches in various countries of Eastern and South-Eastern Europe.

Topic 13. European standards for consultation

Consulting and communication in the activities of the institutions of the European Union. Types, forms, levels of communication. Communications (official websites, government communication platform, social networks, print media, leaflets, announcements, newsletters, bulletins. Interaction between the institutions of the European Union and its citizens through the European Parliament as an elected representative body of European citizens; institutionalized advisory bodies EU (European Socio-Economic Committee and Committee of the Regions), less formalized direct contacts with stakeholders, consultation procedure in the European Union, general principles of consultation in the European Union, information on consultations in the European Union, processing of comments and suggestions.

Topic 14. European standards for the protection of migrant workers

General characteristics of migration processes in Europe. International and European standards for the protection of migrant workers' rights. UN Convention on Migrant Workers and its implementation in Europe, including Ukraine. International Labor Organization conventions and their implementation in Europe, including Ukraine. Features of protection of the rights of illegal migrants. Regional regulatory instruments of the European Union in the field of protection of migrant workers.

Topic 15. Cooperation of the European Union with Ukraine: Association Agreement

Development of Ukraine-EU relations and public administration in Ukraine. Signing of the Association Agreement between Ukraine and the European Union. Structure and content of the Association Agreement between Ukraine and the European Union. Provisions on standards of public administration (governance) in the Association Agreement between Ukraine and the European Union.

Management of the EU-Ukraine Association. EU-Ukraine Association Council: structure and composition. Association committee, structure and composition. Subcommittees of the Association Committee (Article 466 of the Association Agreement between Ukraine and the EU). Parliamentary committee of the association: structure, composition, meetings. Interaction of the Association Council, the Association Committee and the Parliamentary Committee of the Association. Issues of political and economic development in Ukraine and the EU, regional and cross-border cooperation, cooperation in the fields of justice and home affairs, energy, transport, EU technical assistance to Ukraine.

Cooperation and convergence of Ukraine and the European Union in the field of foreign and security policy. Conflict prevention, crisis management and military-technical cooperation under the Association Agreement between Ukraine and the European Union.

Chapter 4. Thematic plan of the academic discipline

Table 4.1. Thematic plan of the study discipline "International standards of public administration and European integration" with the distribution of study time by types of classes for full-time students of the specialty 281m "Public administration and administration" educational and professional program "Public administration"

№ 3 / II	The name of the modules, sections and topics academic discipline	quantity of hours by types of classes				
		Total:				extracurricular classes
			lectures	seminars	practical	
Module 1. International standards of public administration and their implementation						
1.	Topic 1. Public administration and international standards	8	2	2	-	4
2.	Тема 2. Trends in modernization of public administration and institutional development of government	8	2	2	-	4
3.	Тема 3. The role of regional and local governments in public administration	6	2	-	-	4
4.	Topic 4. Quality management systems in	2	-	-	-	2

	public administration and their implementation					
5.	Topic 5. Sustainable (balanced) development and public administration	6	2	-	-	4
	Total:	30	8	4	-	18
Module 2. European standards of public administration in the context of Ukraine's European integration						
6.	Topic 6. European governance standards as components of the European administrative space	8	2	2	-	4
7.	Topic 7. Institutional support of European governance	6	-	2	-	4
8.	Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making	4	-	-	-	4
9.	Topic 9. Organization of public service in the European Union	4	-	-	-	4
10.	Topic 10. Development of relations between civil servants and citizens: standards of the European Union	6	2	-	-	4
11.	Topic 11. European Transparency Initiative and lobbying experience	8	2	2	-	4
12.	Topic 12. European experience of standardization	6	-	2	-	4
13.	Topic 13. European standards for consultation	4	-	-	-	4

14.	Topic 14. European standards for the protection of migrant workers	6	2	-	-	4
15.	Topic 15. Cooperation of the European Union with Ukraine: Association Agreement	8	2	2	-	4
	Total:	60	10	10	-	40
	Total from the academic discipline	90	18	14	-	58

Table 4.2. Thematic plan of the study discipline "International standards of public administration and European integration" with the distribution of study time by types of classes for correspondence students of the specialty 281m "Public administration and administration" educational and professional program "Public administration"

№ 3 / II	The name of the modules, sections and topics academic discipline	quantity of hours by types of classes				
		Total:	Lecture classes			extracurricular classes
			lectures	semi nars	practical	
Module 1. International standards of public administration and their implementation						
1.	Topic 1. Public administration and international standards	6	2	-	-	4
2.	Tema 2. Trends in modernization of public administration and institutional development of government	6	-	-	-	6
3.	Tema 3. The role of regional and local governments in public administration	4	-	-	-	4
4.	Topic 4. Quality management systems in public administration and their implementation	6	-	-	-	6
5.	Topic 5. Sustainable (balanced) development and public administration	8	-	2	-	6
	Total:	30	2	2	-	26
Module 2. European standards of public administration in the context of Ukraine's European integration						

6.	Topic 6. European governance standards as components of the European administrative space	6	2	-	-	4
7.	Topic 7. Institutional support of European governance	6	-	-	-	6
8.	Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making	6	-	-	-	6
9.	Topic 9. Organization of public service in the European Union	6	-	-	-	6
10.	Topic 10. Development of relations between civil servants and citizens: standards of the European Union	6	-	-	-	6
11.	Topic 11. European Transparency Initiative and lobbying experience	6	-	-	-	6
12.	Topic 12. European experience of standardization	6	-	-	-	6
13.	Topic 13. European standards for consultation	6	-	-	-	6
14.	Topic 14. European standards for the protection of migrant workers	6	-	-	-	6
15.	Topic 15. Cooperation of the European Union with Ukraine: Association Agreement	6	-	2	-	4
	Total:	60	2	2	-	56
	Total from the academic discipline	90	4	4	-	82

Table 4.3. Technological map of the thematic plan of the study discipline "International standards of public administration and European integration" for full-time students of the specialty 281m "Public management and administration" educational and professional program "Public administration"

Name of the topic (lecture session) and question of the topic (lecture session)	Number hours	Title of the topic and question of the seminar (practical) lesson	Number hours	Tasks of independent work in the section of the topic	Кількість годин
1	2	3	4	5	6
Module 1. International standards of public administration and their implementation					
Topic 1. Public administration and international standards					
<p>1. Concept, subject and system of science "International standards of public administration and European integration".</p> <p>2. The concept of public administration ("public administration"). Approaches to the definition of public administration. Schools and theories of public administration.</p> <p>3. Implementation of the principles and standards of good governance in the activities of public administration bodies in Ukraine.</p>	2	<p>1. The concept of "proper governance".</p> <p>2. The UN Development Program and democratic governance.</p> <p>3. The political and legal aspect of European integration.</p> <p>4. Provisions of the founding treaties of the European Economic Community, which influenced the regulation of public administration.</p> <p>5. Regulation of public administration in the European Communities and the European Union.</p> <p>6. Euro-Atlantic cooperation of</p>	2	<p>Task 1. Questions for independent study</p> <p>1. Constitutional foundations of state administration. 2. Main directions of implementation of international standards of state construction and management in Ukraine. 3. Implementation of the basics of public administration in Ukraine. 4. Historical development of the subject of international standards and European integration principles. 5. Connection of the science</p>	4

1	2	3	4	5	6
<p>4. International standards of public administration at the universal and regional levels</p> <p>5. European integration: origins and impact on public administration.</p> <p>6. The policy of European interaction and Euro-Atlantic cooperation. European integration</p>		<p>Ukraine, Ukraine's approximation to the norms and standards of the North Atlantic Treaty Organization (NATO) and the impact of this process on the regulation of public administration.</p>		<p>of international standards of public administration with various branches of law and other sciences.</p> <p>6. The importance of the educational discipline "International standards of public administration and European integration" for the training of specialists in public administration.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Тема 2. Trends in modernization of public administration and institutional development of government					
<p>1. Public administration in Ukraine and its compliance with international standards</p> <p>2. Problems and challenges of national state administration.</p> <p>3. Modern trends in the transformation of the state administration system.</p> <p>4. "World revolution in state</p>	2	<p>1. Classical and political bureaucracy.</p> <p>2. Institutional development of government bodies and administrative reform.</p> <p>3. Strategy for reforming public administration in Ukraine for 2016–2020.</p> <p>4. The principle of democratization</p>	2	<p>Task 1. Questions for independent study</p> <p>1. Classical and political bureaucracy.</p> <p>2. Strategy of reforming public administration in Ukraine for 2016–2020.</p> <p>3. The principle of democratization and</p>	4

1	2	3	4	5	6
<p>administration and at the regional level.</p> <p>5. Institutional development of government bodies and administrative reform.</p> <p>6. Strategy for reforming state administration in Ukraine for 2016–2020.</p>		<p>and development of government transparency (openness).</p> <p>5. Bureaucratic system of state administration and state administration.</p>		<p>development of transparency (openness) of government.</p> <p>4. Bureaucratic system of state administration and state administration.</p> <p>5. Scientific organization of work in state and local self-government bodies, its main requirements.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Тема 3. The role of regional and local governments in public administration					
<p>1. Regional and local self-government: essence, concept</p> <p>2. Local self-government and its role in state administration.</p> <p>3. International and European experience of regional and local self-government.</p> <p>4. Provision of administrative services by local self-government and local self-government bodies.</p>	2		-	<p>Task 1. Questions for independent study</p> <p>1. Acts of bodies and officials of local self-government.</p> <p>2. Local self-government bodies as subjects of state administration, types, sphere of activity and competence.</p> <p>3. The legal basis of the organization and activity of</p>	4

1	2	3	4	5	6
				<p>state authorities and local self-government in Ukraine. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.</p>	
Topic 4. Quality management systems in public administration and their implementation					
	-		-	<ol style="list-style-type: none"> 1. Quality management systems in public administration. 2. Domestic legislation regarding quality management systems in public administration. 3. The quality management system as a tool for improving the activities of state authorities and local self-government. 4.. Implementation of the quality management system in state and local self-government bodies. 5. Domestic legislation on quality management systems in public administration. 	2

1	2	3	4	5	6
				Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 5. Sustainable (balanced) development and public administration					
1. Paradigm of sustainable development. 2. Origins of the concept of sustainable development. 3. Rio-92 Forum and its decisions. 4. Sustainable development goals of the UN for 2016–2030. 5. Public administration in the implementation of the policy of sustainable (balanced) development at the regional and local levels.	2		-	Task 1. Questions for independent study 1. Purpose and main principles of the concept of sustainable development. 2. Sustainable development goals of the UN for 2016–2030. 3. Directions for improving institutional policy, changing the role and functions of central executive bodies in the context of achieving the goals of sustainable development. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	4

1	2	3	4	5	6
Module 2. European standards of public administration in the context of Ukraine's European integration					
Topic 6. European governance standards as components of the European administrative space					
<p>1. European administrative space: concepts and principles.</p> <p>2. Pan-European values.</p> <p>3. European standards for the design of normative documents.</p> <p>4. General norms and principles of European administrative law.</p>	2	<p>1. Formation and development of European management.</p> <p>2. The White Paper on European governance and the principles enshrined in it.</p> <p>3. General norms and principles of European administrative law, formed on the basis of decisions of the Court of the European Union (CJEU).</p> <p>4. European Code of Good Administrative Behavior of 2001</p>	2	<p>Task 1. Questions for independent study</p> <p>1. The White Paper on European governance and the principles enshrined in it: openness, participation, accountability, efficiency, communication.</p> <p>2. Model Code of Conduct for Civil Servants (Appendix to Recommendation No. R (2000) 10 of the Committee of Ministers of the Council of Europe on Codes of Conduct for Civil Servants dated May 11, 2000)</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	4
Topic 7. Institutional support of European governance					

1	2	3	4	5	6
<p>1. Institutional support of European management.</p> <p>2. Institutions of the European Union.</p> <p>3. European Parliament, EU Council, EU Commission.</p> <p>4. The problem of "deficit democracy" in governance in the European Union.</p> <p>5. Ways to overcome the deficit of democracy in the European Union.</p>	2	<p>1. Structure and powers of the European Parliament.</p> <p>2. Structure and powers of the EU Council.</p> <p>3. Structure and powers of the EU Commission.</p> <p>4. European Council: structure and powers.</p> <p>5. Auxiliary bodies of the European Union.</p> <p>6. The problem of the "deficit of democracy" in governance in the European Union.</p>	2	<p>Task 1. Questions for independent study</p> <p>Court of the EU: composition, functions, powers.</p> <p>European Court of Auditors.</p> <p>Auxiliary bodies of the European Union: Economic and Social Committee, Committee of Regions, etc.</p> <p>Decentralized agencies of the European Union</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	4
Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. The principle of proportionality in the European Union.</p> <p>2. The principle of subsidiarity in the European</p>	4

1	2	3	4	5	6
				<p>Union.</p> <p>3. Resolution of the European Parliament on the regional policy of the Community and the role of the regions of November 18, 1988.</p> <p>4. Resolution of the European Parliament dated January 14, 2003 on the role of regional and local authorities in European integration.</p> <p>5. EU policy regarding regional and local authorities, their powers.</p> <p>6. Competence of regional and local authorities in the member states of the European Union.</p> <p>7. Trends of regional and local administration in the European Union.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 2. Using information</p>	

1	2	3	4	5	6
				sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 9. Organization of public service in the European Union					
<p>1. General approaches to the organization of civil service in the European Union.</p> <p>2. Principles of public administration in the European Union.</p> <p>3. Provisions of the founding treaties of the European Union regarding the organization of civil service in the European Union.</p> <p>4. Models of civil service in EU countries.</p> <p>5. Service in EU institutions as a standard of experience and practice in the field of civil service</p>	2		-	<p>Task 1. Questions for independent study</p> <p>1. Principles of public administration in the European Union: rule of law, reliability, legal certainty, accountability and transparency, as well as sufficient organizational potential and involvement of citizens in administration.</p> <p>2. Work for a fixed and indefinite term as an employee of the European Union.</p> <p>3. Wages of workers in the European Union, financial incentives.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p>	4

1	2	3	4	5	6
				Task 3. Perform self-testing of knowledge by topic.	
Topic 10. Development of relations between civil servants and citizens: standards of the European Union					
	-		-	<p>Task 1. Questions for independent study</p> <ol style="list-style-type: none"> 1. Executive activity of civil servants: forms of interaction with citizens. 2. Public opinion about civil servants. 3. Public opinion regarding management with the participation of citizens. 4. Perception of public opinion by civil servants. 5. Modernization of relations between civil servants and citizens in the European Union. 6. Interaction of civil servants with citizens: information, consultations and active participation of citizens. <p>Task 2. Using information sources, develop theoretical</p>	4

1	2	3	4	5	6
				material on the topic. Task 3. Perform self-testing of knowledge by topic	
Topic 11. European Transparency Initiative and lobbying experience					
	-	1. Lobbying as a form of activity in EU institutions. 2. Legal regulation of lobbying in the member states of the European Union. 3. Involvement of citizens in lobbying European governance. 4. Prospects for regulation of lobbying in Ukraine, bills on lobbying. 5. European Transparency Initiative.	2	Task 1. Questions for independent study 1. Code of conduct for lobbyists: proposals for implementation in the European Union. 2. The open register as a stage of the lobbying process. 3. Bills on lobbying. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	4
Topic 12. European experience of standardization					
	-	1. Principles of the European standardization system; 2. Institutional and regulatory support for the functioning of the European standardization system.	2	Task 1. Questions for independent study 1. European Committee for Standardization. 2. European Committee for Standardization in Electrical	4

1	2	3	4	5	6
		<p>3. European Committee for Standardization,</p> <p>4. Industry organizations and associations in the field of standardization in Europe, branches in various countries of Eastern and Southeastern Europe.</p>		<p>Engineering</p> <p>3. European Institute of Telecommunication Standards.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Topic 13. European standards for consultation					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. Consulting and communication in the activities of European Union institutions.</p> <p>2. Types, forms, levels of communication.</p> <p>3. Interaction between the institutions of the European Union and its citizens through the European Parliament</p> <p>4. general principles of consultations in the European Union.</p> <p>Task 2. Using information</p>	4

1	2	3	4	5	6
				sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 14. European standards for the protection of migrant workers					
<p>1. General characteristics of migration processes in Europe.</p> <p>2. International and European standards for the protection of the rights of labor migrants.</p> <p>3. The UN Convention on Migrant Workers and its implementation in Europe, including Ukraine.</p> <p>4. Features of the protection of the rights of illegal migrants.</p>	2		-	<p>Task 1. Questions for independent study</p> <p>1. The UN Convention on migrant workers and its implementation in Europe, including Ukraine.</p> <p>2. Conventions of the International Labor Organization and their implementation in Europe, including in Ukraine.</p> <p>3. Features of the protection of the rights of illegal migrants.</p> <p>4. Regional normative documents of the European Union in the field of protection of labor migrants.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing</p>	4

1	2	3	4	5	6
				of knowledge by topic.	
Topic 15. Cooperation of the European Union with Ukraine: Association Agreement					
<p>1. Development of Ukraine-EU relations and public administration in Ukraine.</p> <p>2. Structure and content of the Association Agreement between Ukraine and the European Union.</p> <p>3. Management of the Ukraine-on-EU Association.</p> <p>4. Issues of political and economic development of Ukraine and the EU, regional and cross-border cooperation.</p> <p>5. Cooperation and convergence of Ukraine and the European Union in the field of foreign and security policy.</p>	2	<p>1. Signing of the Association Agreement between Ukraine and the European Union.</p> <p>2. Regulations on standards of public administration (governance) in the Association Agreement between Ukraine and the European Union.</p> <p>3. Ukraine-EU Association Council: structure and composition.</p> <p>4. Association Committee, structure and composition.</p> <p>5. Conflict prevention, crisis management and military-technical cooperation within the framework of the Association Agreement between Ukraine and the European Union.</p>	2	<p>Task 1. Questions for independent study</p> <p>Subcommittees of the Association Committee (Article 466 of the Association Agreement between Ukraine and the EU).</p> <p>2. Deputies committee of the association: structure, composition, meetings. Interaction of the Council of the Association, the Committee of the Association and the Parliamentary Committee of the Association.</p> <p>3. Regional and cross-border cooperation, cooperation in the spheres of justice and internal affairs, energy, transport, technical</p>	4

1	2	3	4	5	6
				assistance EU Ukraine Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Total from the academic discipline	18		14		58

Table 4.4. Technological map of the thematic plan of the study discipline "International standards of public administration and European integration" for correspondence students of the specialty 281m "Public management and administration" educational and professional program "Public administration"

Name of the topic (lecture session) and question of the topic (lecture session)	Number hours	Title of the topic and question of the seminar (practical) lesson	Number hours	Tasks of independent work in the section of the topic	Number hours
1	2	3	4	5	6
Module 1. International standards of public administration and their implementation					
Topic 1. Public administration and international standards					
1. Concept, subject and system of science "International standards of public administration and European integration". 2. The concept of public	2	1. The concept of "proper governance". 2. The UN Development Program	-	Task 1. Questions for independent study 1. Constitutional foundations of state administration. 2. Main directions of	4

1	2	3	4	5	6
<p>administration ("public administration"). Approaches to the definition of public administration. Schools and theories of public administration.</p> <p>3. Implementation of the principles and standards of good governance in the activities of public administration bodies in Ukraine.</p> <p>4. International standards of public administration at the universal and regional levels</p> <p>5. European integration: origins and impact on public administration.</p> <p>6.The policy of European interaction and Euro-Atlantic cooperation.</p>		<p>and democratic governance.</p> <p>3. The political and legal aspect of European integration.</p> <p>4. Provisions of the founding treaties of the European Economic Community, which influenced the regulation of public administration.</p> <p>5. Regulation of public administration in the European Communities and the European Union.</p> <p>6.Euro-Atlantic cooperation of Ukraine, Ukraine's approximation to the norms and standards of the North Atlantic Treaty Organization (NATO) and the impact of this process on the regulation of public administration.</p>		<p>implementation of international standards of state construction and management in Ukraine.</p> <p>3. Implementation of the basics of public administration in Ukraine.</p> <p>4. Historical development of the subject of international standards and European integration principles.</p> <p>5. Connection of the science of international standards of public administration with various branches of law and other sciences.</p> <p>6. The importance of the educational discipline "International standards of public administration and European integration" for the training of specialists in public administration.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing</p>	

1	2	3	4	5	6
				of knowledge by topic.	
Тема 2. Trends in modernization of public administration and institutional development of government					
	-		-	<p>Task 1. Questions for independent study</p> <ol style="list-style-type: none"> 1. Classical and political bureaucracy. 2. Strategy of reforming public administration in Ukraine for 2016–2020. 3. The principle of democratization and development of transparency (openness) of government. 4. Bureaucratic system of state administration and state administration. 5. Scientific organization of work in state and local self-government bodies, its main requirements. <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	6
Тема 3. The role of regional and local governments in public administration					

1	2	3	4	5	6
	-		-	<p>Task 1. Questions for independent study</p> <ol style="list-style-type: none"> 1. Acts of bodies and officials of local self-government. 2. Local self-government bodies as subjects of state administration, types, sphere of activity and competence. 3. The legal basis of the organization and activity of state authorities and local self-government in Ukraine. <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	4
Topic 4. Quality management systems in public administration and their implementation					
	-		-	<ol style="list-style-type: none"> 1. Quality management systems in public administration. 2. Domestic legislation regarding quality management 	6

1	2	3	4	5	6
				<p>systems in public administration.</p> <p>3. The quality management system as a tool for improving the activities of state authorities and local self-government.</p> <p>4.. Implementation of the quality management system in state and local self-government bodies.</p> <p>5. Domestic legislation on quality management systems in public administration.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Topic 5. Sustainable (balanced) development and public administration					
	-	<p>1. Paradigm of sustainable development.</p> <p>2. Origins of the concept of sustainable development.</p> <p>3. Rio-92 Forum and its decisions.</p> <p>4. Sustainable development goals of the UN for 2016–2030.</p>	2	<p>Task 1. Questions for independent study</p> <p>1. Purpose and main principles of the concept of sustainable development. 2. Sustainable development goals of the UN for 2016–</p>	6

1	2	3	4	5	6
		5. Public administration in the implementation of the policy of sustainable (balanced) development at the regional and local levels		2030. 3. Directions for improving institutional policy, changing the role and functions of central executive bodies in the context of achieving the goals of sustainable development. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Module 2. European standards of public administration in the context of Ukraine's European integration					
Topic 6. European governance standards as components of the European administrative space					
1. European administrative space: concepts and principles. 2. Pan-European values. 3. European standards for the design of normative documents. 4. General norms and principles of European administrative law.	2		-	Task 1. Questions for independent study 1. The White Paper on European governance and the principles enshrined in it: openness, participation, accountability, efficiency, communication.	4

1	2	3	4	5	6
				<p>2. Model Code of Conduct for Civil Servants (Appendix to Recommendation No. R (2000) 10 of the Committee of Ministers of the Council of Europe on Codes of Conduct for Civil Servants dated May 11, 2000)</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Topic 7. Institutional support of European governance					
	-		-	<p>Task 1. Questions for independent study</p> <p>Court of the EU: composition, functions, powers.</p> <p>European Court of Auditors.</p> <p>Auxiliary bodies of the European Union: Economic and Social Committee, Committee of Regions, etc.</p> <p>Decentralized agencies of the European Union</p> <p>Task 2. Using information</p>	6

1	2	3	4	5	6
				sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making					
	-		-	Task 1. Questions for independent study 1. The principle of proportionality in the European Union. 2. The principle of subsidiarity in the European Union. 3. Resolution of the European Parliament on the regional policy of the Community and the role of the regions of November 18, 1988. 4. Resolution of the European Parliament dated January 14, 2003 on the role of regional and local authorities in European integration.	6

1	2	3	4	5	6
				<p>5. EU policy regarding regional and local authorities, their powers.</p> <p>6. Competence of regional and local authorities in the member states of the European Union.</p> <p>7. Trends of regional and local administration in the European Union.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	
Topic 9. Organization of public service in the European Union					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. Principles of public administration in the European Union: rule of law, reliability, legal certainty, accountability and</p>	6

1	2	3	4	5	6
				<p>transparency, as well as sufficient organizational potential and involvement of citizens in administration.</p> <p>2. Work for a fixed and indefinite term as an employee of the European Union.</p> <p>3. Wages of workers in the European Union, financial incentives.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic</p>	
Topic 10. Development of relations between civil servants and citizens: standards of the European Union					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. Executive activity of civil servants: forms of interaction with citizens.</p> <p>2. Public opinion about civil servants.</p> <p>3. Public opinion regarding management with the</p>	6

1	2	3	4	5	6
				<p>participation of citizens. 4. Perception of public opinion by civil servants. 5. Modernization of relations between civil servants and citizens in the European Union. 6. Interaction of civil servants with citizens: information, consultations and active participation of citizens. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic</p>	
Topic 11. European Transparency Initiative and lobbying experience					
	-		-	<p>Task 1. Questions for independent study 1. Code of conduct for lobbyists: proposals for implementation in the European Union. 2. The open register as a</p>	6

1	2	3	4	5	6
				<p>stage of the lobbying process.</p> <p>3. Bills on lobbying.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic.</p>	

1	2	3	4	5	6
Topic 12. European experience of standardization					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. European Committee for Standardization. 2. European Committee for Standardization in Electrical Engineering</p> <p>3. European Institute of Telecommunication Standards.</p> <p>Task 2. Using information sources, develop theoretical material on the topic.</p> <p>Task 3. Perform self-testing of knowledge by topic</p>	6
Topic 13. European standards for consultation					
	-		-	<p>Task 1. Questions for independent study</p> <p>1. Consulting and communication in the activities of European Union institutions.</p> <p>2. Types, forms, levels of communication.</p> <p>3. Interaction between the institutions of the European</p>	6

1	2	3	4	5	6
				Union and its citizens through the European Parliament 4. general principles of consultations in the European Union. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 14. European standards for the protection of migrant workers					
	-		-	Task 1. Questions for independent study 1. The UN Convention on migrant workers and its implementation in Europe, including Ukraine. 2. Conventions of the International Labor Organization and their implementation in Europe, including in Ukraine. 3. Features of the protection of the rights of illegal migrants. 4. Regional normative	6

1	2	3	4	5	6
				documents of the European Union in the field of protection of labor migrants. Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Topic 15. Cooperation of the European Union with Ukraine: Association Agreement					
	-	<p>1. Signing of the Association Agreement between Ukraine and the European Union.</p> <p>2. Regulations on standards of public administration (governance) in the Association Agreement between Ukraine and the European Union.</p> <p>3. Ukraine-EU Association Council: structure and composition.</p> <p>4. Association Committee, structure and composition.</p> <p>5. Conflict prevention, crisis management and military-technical cooperation within the framework of the Association Agreement between Ukraine and the European</p>	2	<p>Task 1. Questions for independent study</p> <p>Subcommittees of the Association Committee (Article 466 of the Association Agreement between Ukraine and the EU).</p> <p>2. Deputies committee of the association: structure, composition, meetings.</p> <p>Interaction of the Council of the Association, the Committee of the Association and the Parliamentary Committee of the Association.</p>	4

1	2	3	4	5	6
		Union.		3. Regional and cross-border cooperation, cooperation in the spheres of justice and internal affairs, energy, transport, technical assistance EU Ukraine Task 2. Using information sources, develop theoretical material on the topic. Task 3. Perform self-testing of knowledge by topic.	
Total from the academic discipline	4		4		82

Chapter 5. System of evaluation of students' knowledge

Table 5.1. Distribution of points according to the results of studying the academic discipline "International standards of public administration and European integration" by full-time students of the educational-professional program 281m "Public management and administration"

№ з/п	Name of the module, section, topic	Type of educational work	Point s
1	2	3	4
Module 1. International standards of public administration and their implementation			
1.	Topic 1. Public administration and international standards	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	
		4. Completing tasks for independent control of knowledge	3
		Total:	5
2.	Tema 2. Trends in modernization of public administration and institutional development of government	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	2
		4. Completing tasks for independent control of knowledge	-
		Total:	4
3.	Tema 3. The role of regional and local governments in public administration	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
4.	Topic 4. Quality management systems in public administration and their implementation	1. Attending a lecture	
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2

1	2	3	4
		4. Completing tasks for independent control of knowledge	3
		Total:	5
5.	Topic 5. Sustainable (balanced) development and public administration	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
	Current modular work 1		8
	Module 2. European standards of public administration in the context of Ukraine's European integration		
6.	Topic 6. European governance standards as components of the European administrative space	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	7
7.	Topic 7. Institutional support of European governance	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	7
8.	Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
9.	Topic 9. Organization of	1. Attending a lecture	-

1	2	3	4
	public service in the European Union	2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
10.	Topic 10. Development of relations between civil servants and citizens: standards of the European Union	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
11.	Topic 11. European Transparency Initiative and lobbying experience	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	7
12.	Topic 12. European experience of standardization	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
13.	Topic 13. European standards for consultation	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
14.	Topic 14. European standards for the	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a	-

<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>
	protection of migrant workers	seminar (or compilation of a terminological dictionary)	
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	5
15.	Topic 15. Cooperation of the European Union with Ukraine: Association Agreement	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	2
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	7
Current modular work 2			8
Test			-
Total per semester			100

Table 5.2. Distribution of points according to the results of studying the academic discipline "International standards of public administration and European integration" by correspondence students of the specialty 281m "Public management and administration" educational and professional program "Public administration"

№ з/ п	Name of the module, section, topic	Type of educational work	Points
<i>1</i>	<i>2</i>	<i>3</i>	<i>4</i>
Module 1. International standards of public administration and their implementation			
1.	Topic 1. Public administration and international standards	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
2.	Тема 2. Trends in modern-	1. Attending a lecture	-

1	2	3	4
	ization of public administration and institutional development of government	2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
3.	Tema 3. The role of regional and local governments in public administration	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	-
		4. Completing tasks for independent control of knowledge	3
		Total:	6
4.	Topic 4. Quality management systems in public administration and their implementation	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	-
		4. Completing tasks for independent control of knowledge	3
		Total:	6
5.	Topic 5. Sustainable (balanced) development and public administration	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	3
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	9
	Current modular work 1		8
	Module 2. European standards of public administration in the context of Ukraine's European integration		
6.	Topic 6. European governance standards as components of the European administrative space	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	
		3. Testing	3

1	2	3	4
		4. Completing tasks for independent control of knowledge	3
		Total:	6
7.	Topic 7. Institutional support of European governance	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
8.	Topic 8. The role of regional and local governments of EU Member States and their involvement in European Union policy-making	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	-
		4. Completing tasks for independent control of knowledge	3
		Total:	6
9.	Topic 9. Organization of public service in the European Union	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
10.	Topic 10. Development of relations between civil servants and citizens: standards of the European Union	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	-
		4. Completing tasks for independent control of knowledge	3
		Total:	6
11.	Topic 11. European Transparency Initiative and lobbying experience	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3

1	2	3	4
		control of knowledge	
		Total:	6
12.	Topic 12. European experience of standardization	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
13.	Topic 13. European standards for consultation	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
14.	Topic 14. European standards for the protection of migrant workers	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	-
		3. Testing	3
		4. Completing tasks for independent control of knowledge	3
		Total:	6
15.	Topic 15. Cooperation of the European Union with Ukraine: Association Agreement	1. Attending a lecture	-
		2. Discussion of a theoretical issue at a seminar (or compilation of a terminological dictionary)	3
		3. Testing	2
		4. Completing tasks for independent control of knowledge	3
		Total:	8
Current modular work 2			8
Test			-
Total per semester			100

Table 5.3. The scale for evaluating students' knowledge based on the results of the summative control in the academic discipline "International standards of public administration and European integration"

The sum of points for all types of educational activities	Evaluation according to the ECTS scale	Evaluation on a national scale
90-100	A	Perfectly
82-89	B	Very good
74-81	C	Good
64-73	D	Satisfactorily
60-63	E	Satisfy enough
35-59	FX	Unsatisfactory with the possibility of reassembly
0-34	F	Unsatisfactory with mandatory re-study of the discipline

Table 5.4. The system of awarding additional points by types of works for the study of the academic discipline "International standards of public administration and European integration"

Form work	Type of work	Points
1. Educational	1. Participation in subject olympiads: university, inter-university, all-Ukrainian, international	10-30
	2. Participation in competitions for the best subject expert: university, inter-university, all-Ukrainian, international	10-30
	3. Execution of individual educational and research tasks of increased complexity	1-15
	4. Writing and defending a scientific essay on a specific problem	0-5
	5. Creation and demonstration of a presentation to accompany a report on issues for discussion at a seminar session.	
2. Scientific and research	1. Participation in competitions of student works: university, inter-university, all-Ukrainian, international	5-15
	2. Participation in scientific student conferences: university, inter-university, all-Ukrainian, international	5-15
	3. Preparation of publication in scientific publications.	20
Total		*

* The maximum number of additional points for a student – 30.

Chapter 6. Information sources

Basic:

1. Європейські стандарти публічного управління та адміністрування: навчально-методичний посібник для здобувачів освітнього ступеня «магістр» зі спеціальності 281 Публічне управління та адміністрування усіх форм навчання / упоряд.: Н.В. Ільченко, К.Д. Плигач ; М-во освіти і науки України, Черкас. держ. технол. ун-т. Черкаси: ЧДТУ, 2019. 50 с. URL: <http://elib.chdtu.edu.ua/e-books/4514>

2. Євроінтеграція в умовах війни: виклики і перспективи. Аналітична доповідь. Грудень 2022 р. URL: <https://razumkov.org.ua/images/2022/12/28/2022-MATRA-IV-KVARTAL-7.pdf>

3. Міжнародні стандарти державного управління : навч. посіб. для здобувачів ступеня вищ. освіти магістр спец. «Право» освіт.-проф. програми «Правознавство»; Т. О. Коломоєць та ін.; за заг. ред. д-ра юрид. наук, проф. Т. О. Коломоєць ; Запоріж. нац. ун-т, Навч.-наук. лаб. дослідж. проблем служб. права Нац. акад. прав. наук України. Запоріжжя : Гельветика, 2018. 55 с.

4. Стандарти європейського врядування: навч. посіб.; авт. кол.: І. А. Грицяк, О. Ю. Оржель, С. М. Гладкова та ін. ; за заг. ред. І. А. Грицяка. К. : НАДУ, 2011. 184 с.

5. Питання європейської та євроатлантичної інтеграції: Указ Президента України від 20 квітня 2019 р. № 155/2019. URL: <https://www.president.gov.ua/documents/1552019-26586>

6. Quality of Public Administration A Toolbox for Practitioners. *The Official Website of the European Commission*. URL: <https://ec.europa.eu/esf/BlobServlet?docId=13941&langId=en>

7. Strategy for public administration reform in ukraine for 2022–2025. URL: <https://www.kmu.gov.ua/storage/app/sites/1/reforms/pars-2022-2025-eng.pdf>

Additional:

1. Довгань В. І., Радченко О. В., Вавринчук М. П. Оцінка якості надання адміністративних послуг на базовому рівні. *Вісник Національної академії Державної прикордонної служби України. Серія: Державне управління*. 2017. Вип. 1. URL: http://nbuv.gov.ua/UJRN/Vnadpsdu_2017_1_10

2. Європейський вимір реформування публічного управління в Україні: матеріали Міжнародної науково-практичної конференції (2 листопада 2018 року) / за заг. ред. О. І. Пархоменко-Куцевіл. К.: ДП “Видавничий дім “Персонал”, 2018. 144 с.

3. Зозуля В. О. Принципи демократичного врядування в умовах глобалізації. *Інвестиції: практика та досвід*. 2017. № 18. С. 108–112.

4. Індекс Євроінтеграційного Економічного Поступу в Україні: три роки на шляху до єдиного європейського економічного простору, 2014-2016: аналітичний звіт. Поліс. фонд міжнар. та регіон. дослідж. (Чернігів), Асоц. регіон. аналіт. центрів, Ін-т екон. дослідж. та політ. консультацій; упоряд. М. Корявець. Чернігів: Роговець Тетяна Віталіївна, 2017-2018. 48 с.
5. Карабін Т. О. Забезпечення міжнародних стандартів адміністрування в контексті положень Угоди про асоціацію між Україною та ЄС. *Прикарпатський юридичний вісник*. 2016. № 4. С. 64-67.
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8. Сиротюк Т. С. Сучасна євроінтеграція України. *Українське суспільство в умовах воєнного стану: сучасні виклики та напрямки розвитку : матеріали Всеукр. наук. конф. молодих вчених* (м. Одеса, 6 червня 2022 р.); уклад.: Ю. Д. Батан, В. С. Кучерявенко, Л. С. Бондарчук та ін.; за ред. М. Р. Аракеляна, К. І. Спасової. Одеса : Фенікс, 2022. С. 632-634
9. Шевченко О. О., Коваленко М. М. Наближення публічного управління в Україні до європейських стандартів. *Вчені записки ТНУ імені В. І. Вернадського. Серія: Державне управління*. 2017. № 1 (Том 26 (67)). С. 27–32.
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11. A network of expressways is being developed in Ukraine (2020, January). Ukravtodor. URL: https://ukravtodor.gov.ua/press/news/v_ukraini_rozbudovuietsia_merezhshvydkisnykh_dorih.html [in Ukrainian].
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13. SIGMA. 2018. “Baseline Measurement Report: the Principles of Public Administration. Ukraine June 2018.” Available at <http://www.sigmaxweb.org/publications/Baseline-Measurement-Report-2018-Ukraine.pdf> (last accessed 10 December 2019).
14. The next steps in EU Economic Integration. Brussels, 24 April 2023. URL: <https://www.csis.org/analysis/next-steps-eu-economic-integration>

15. United we stand: European integration as a response to global fragmentation Speech by Fabio Panetta, Member of the Executive Board of the ECB, at an event on “Integration, multilateralism and sovereignty: building a Europe fit for new global dynamics” organised by Bruegel. URL: <https://www.ecb.europa.eu/press/key/date/2023/html/ecb.sp230424~67a4af298c.en.html>

Chapter 7. Software of educational discipline

1. General software:

A suite of Microsoft Office software products, which includes software for working with various types of documents: texts, spreadsheets, presentations, databases, etc. Google network services. The main and most used components of the Microsoft Office package are:

1. Microsoft Word.
2. Microsoft Excel.
3. Microsoft PowerPoint.

Internet search and information systems

1. Google: Internet search engine. URL: <https://www.google.com.ua>

Library and bibliographic resources

1. Library of the Institute of Advanced Legal Studies. United Kingdom. URL: <https://ials.sas.ac.uk/library>
2. Verkhovna Rada of Ukraine: official website: Library and bibliographic resources: Bibliographic monitoring. URL: <http://portal.rada.gov.ua/rada/control/uk/index>.
3. Institute of the History of Ukraine of the National Academy of Sciences of Ukraine: official website. URL: <http://history.org.ua/>
4. Electronic catalog of the library of the Poltava University of Economics and Trade: website. URL: <http://catalog.uccu.org.ua/opacunicode/>
5. Lviv National Scientific Library named after V. Stefanyka: official site. URL: <http://www.lsl.lviv.ua/>
6. National Library of Ukraine named after V. I. Vernadskyi: Internet page. URL: <http://www.nbu.gov.ua/>.
7. National Library of Ukraine named after V. I. Vernadskyi: System of catalogs and card libraries. URL: http://www.nbu.gov.ua/db/library_db.html.
8. National Library of Ukraine named after Yaroslav the Wise: official website. URL: <http://nplu.org/>
9. National Historical Library of Ukraine: official website. URL: <http://nibu.kiev.ua/>
10. National Parliamentary Library of Ukraine: website. URL: <http://www.nplu.org.ua/resources/resources.htm>.

11. National Parliamentary Library of Ukraine: website: Literary database of articles from periodicals. URL: <http://analytic.nplu.org/>.

12. National Parliamentary Library of Ukraine: website: Catalog of articles from collections of scientific works. URL: <http://stt.nplu.org/>.

Internet resources

1. Official website of the Verkhovna Rada of Ukraine:

<http://portal.rada.gov.ua>

2. Official website of the Cabinet of Ministers of Ukraine:

<http://kmu.gov.ua>

3. Official website of the Constitutional Court of Ukraine: <http://ccu.gov.ua>

4. Official website of the President of Ukraine: <http://president.gov.ua>

5. Official website of the Association of Cities of Ukraine:

<http://www.auc.org.ua/>

6. Ukrainian Association of District and Regional Councils:

<http://uaror.org.ua>

7. All-Ukrainian Association of Village and Settlement Councils:

<http://vassr.org/index.php/ua/>

8. Official website of the European Union: www.europa.eu.int

9. European Agency for Official Publications: eur-op.eu.int

10. European Parliament: www.europarl.eu.int